

*Nakkertok Members have the opportunity to participate in a number of programs (Racing, Adventure, Learn to Ski, Ski 4 Life) that are provided exclusively for the benefit of Nakkertok Members. After consulting the policies adopted by other Clubs, Nakkertok is instituting the following refund policy with respect to its (1) club membership and (2) programming registration fees.*

### **(1) Club Membership Fees**

Membership fees are non-refundable unless the request for a refund is received within 30 days of registration. No refund will be given after Dec. 1<sup>st</sup>. The membership fees will be reimbursed less a \$50 administrative fee. We thank you for your support, which is essential to the operations of our club.

### **(2) Program Fees**

Any refund of program fees will only be provided under certain conditions, and at the discretion of those responsible for the program, according to the terms outlined below; for example, a refund may be given to athletes who shift from a more expensive program to a less expensive one. A request for a refund must be received within a defined time frame after the program's starting date. Outside this period, only requests based on medical reasons will be considered for a refund.

All requests must be addressed to the Administrator by email at [admin@nakkertok.ca](mailto:admin@nakkertok.ca). Medical exemptions will be dealt separately and the precise refund-amount for such an exemption will be determined by the particular program's Director. For all other **accepted** reasons of withdrawal, the refund-amounts are laid out on the following bases:

1. Adventure Program
  - a. Up until Oct. 1<sup>st</sup>, 70% of program fees will be reimbursed less a \$50 administrative fee.
  - b. No refunds will apply to withdrawals on or after Oct. 1<sup>st</sup>.
2. Year-Round Racing Program
  - a. Up until June 10<sup>th</sup>, 70% of program fees will be reimbursed less a \$50 administrative fee.
  - b. Up until Oct. 1<sup>st</sup>, 50% of program fees will be reimbursed less a \$50 administration fee
  - c. No refunds will apply to withdrawals on or after October 1<sup>st</sup>.
3. Fall/Winter Racing Program
  - a. Up until Oct 1<sup>st</sup>, 70% of program fees will be reimbursed less a \$50 administrative fee.
  - b. No refunds will apply to withdrawals on or after Oct 1<sup>st</sup>.
4. Learn to Ski
  - a. Registration fees will be reimbursed within 14 days of the start of the program less an administration fee of 25% of the original registration cost.
  - b. No refunds will apply to withdrawals on or after the 14<sup>th</sup> day.
5. Mud Monsters

- a. Registration fees will be reimbursed within 14 days of the start of the program less an administration fee of 25% of the original registration cost.
  - b. No refunds will apply to withdrawals on or after the 14<sup>th</sup> day.
6. Ski4Life
- a. Program fees will be reimbursed within 30 days of the start of the program less an administration fee of 25% of the original registration cost.
  - b. No refunds will apply to withdrawals on or after the 30<sup>th</sup> day.

Both refund policies will be reviewed annually.

**Ratified by Board 18 October, 2017**

**Ref=Policies & Procedures**